



## ASSOCIATION FOR THE RELIEF OF AGED WOMEN

### Board Meeting | September 12, 2019 | 9:30

Wamsutta Club at the James Arnold Mansion

**Packet contents to be reviewed prior to the meeting:** August Meeting Minutes; August Financial Report; Executive Director Activity Notes/Reports; September Beneficiary Request Tracker and documentation; Grants Meeting notes; Updated Board Member contact sheet; Outreach Meeting notes

- Call to Order and Roll Call
- Clerk Report – see packet
  - ✓ **Recommendation to approve August 2019 Board meeting minutes – VOTE**
- Reflective Moment
  - Gale Beaton
- President’s Report
- Executive Director’s report – *see packet*
  - Full Time Office Administrator
  - Outreach Quarterly Review
  - Reporting
  - Lisa Davis, NBCOA
  - WCAP
  - Quickbooks – checks
  - November
  - Other activity sheet

*As always open to all feedback, suggestions and TO DOs*
- Finance Review – *see packet*
  - ✓ **Recommendation to accept August finance report - VOTE**
- Committee Reports
  - Beneficiary – *see packet*
    - ✓ **Recommendation to accept recommendations of the beneficiary committee for each individual request – VOTE**
    - ✓ **Recommendation to empower the Beneficiary committee to make beneficiary support decisions in October – VOTE**
  - Governance
    - Board retreat: October 10 from 9 am – 4 pm at Wamsutta Club
      - RSVP to the office

- Grants – *see packet*
  - ✓ The Grants committee recommends aligning the Grant cycle with our fiscal year which is April 1 - March 31, beginning April 1, 2020 to make budgeting much easier – VOTE
  - ✓ The Grants committee recommends level funding our current grantees for one quarter beginning January 1,2020 and ending March 31, 2020 – VOTE
  - ✓ The Grants committee recommends, beginning April 1, 2020, funding only outreach positions; discontinuing non-outreach funding; continuing to fund the Immigrants Assistance Center Elder Program; continuing to fund WCAP (coordinator position and program costs only) – VOTE
- Nominating – *see packet*
  - Welcome to Pam McKnight
  - Updated board member contact sheet
- Outreach – *see packet*
  - Birthday card program update
  - Clarification of outreach programs and activities
  - ✓ The Outreach committee recommends a total of \$18,250 in 2019 holiday gifts to current ARAW beneficiaries (as of 8/26/19) in accordance with the following criteria: those receiving ongoing support residing in nursing homes (4) a gift of \$100 and those receiving ongoing support residing at home (119) a gift of \$150.
- Visiting
  - **August Visitor Reports:**
    - Shannon Bachman, Ann Fox, Rosemary Saber
  - **Upcoming September Visitors:**
    - Roseanne O’Connell, Gale Beaton, Mary Ellis, Maria Pinarreta
- 🌐 Other business to be brought before the board

**Announcements/Meetings:**

September TBD	Visiting Committee (ARAW Office)
September 16, 2019	Governance/Strategic Planning Committee (ARAW Office)
September 17, 2019   9:30 am	US Trust Portfolio Review (ARAW Office)
September 19, 2019   11:30 am	WCAP Celebration (Buttonwood Park Zoo)
October 2, 2019   9 am	Beneficiary Committee (ARAW Office)
October 3, 2019   9 am	Executive Committee (ARAW Office)
<b>October 10, 2029   9 am</b>	<b>STRATEGIC PLANNING: BOARD RETREAT</b>