

# Association for the Relief of Aged Women of New Bedford

432 County Street | New Bedford, MA 02740 | [www.arawofnb.org](http://www.arawofnb.org)

Clare Healy Foley  
Executive Director



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May 8, 2020

Dear ARAW Board Members,

Enclosed, please find the agenda for the board meeting on **Thursday, May 14, at 9:30 am**. This will be our first ever ARAW board meeting by Zoom. Even after 154 years, we are still making history! And you know what they say about women who make history...

As a reminder, here is the login information:

**Topic: ARAW Board Meeting (All)**

**Time: May 14, 2020 | 9:30 AM**

Join Zoom Meeting

<https://us02web.zoom.us/j/7323968193>

Meeting ID: 732 396 8193

We thank you for **reviewing all of the shared documents prior to the board meeting!**  
All of these documents can also be found on the *board only* web page.

Here is the link: <http://www.arawofnb.org/araw-board-site/>

And, as a reminder, the password is: ARAW1866

Thank you so very much for your continued dedication, the time you choose to invest and the expertise you bring – even in these most extraordinary of times. The hard work you *all* do each and every day to provide much needed support for the elderly women in our community when they need it most is extraordinary and inspiring!

Best,

A handwritten signature in blue ink, appearing to read "Clare", written over a white background.

Clare Healy Foley  
Executive Director

"not alms alone, but a friend"



# ASSOCIATION FOR THE RELIEF OF AGED WOMEN

Board Meeting | May 14, 2020 | 9:30 am

ZOOM Remote Meeting

***Packet contents to be reviewed prior to the meeting:***

*March Minutes; April activity sheet; ARAW Office Protocols; April Financial Reports;*

- 🕒 Call to Order and Roll Call
- 🕒 Clerk Report – see packet
  - ✓ **Recommendation to approve March 2020 Board meeting minutes – VOTE**
- 🕒 Moment of Silence for Beneficiaries
  - Bridget Morrison
  - Priscilla Taylor
- 🕒 Reflections of Priscilla Taylor
  - Diane Laflamme
- 🕒 President’s Report
  - Zoom Protocol
  - May Board Meeting
  - Annual Meeting
- 🕒 Executive Director’s Report
  - Community Partner update
  - Blackbaud Grant Making Database/CRM
  - Office Space and “comeback” plan – see packet
  - ALBA/Sharon plan

*As always open to all feedback, questions, suggestions and TO DOs*
- 🕒 Finance Review – *see packet*
  - End of FY balance
  - BOA presentation
  - New report format – the look and contents of this report may evolve and change
  - ✓ **Recommendation to accept March & April finance reports – VOTE**
- 🕒 Committee Reports
  - Visiting
    - Feedback from phone calls
  - Beneficiary
    - Report on meeting 5/6/20
    - ✓ **Recommendation to accept Margaret “Peggi” Medeiros as the 2020 Sandra Fogg Beneficiary Fund recipient - VOTE**

- Governance
    - Strategic Planning Presentation for Approval 5/26/20 - **RSVP**
  - Grants
    - Expectations of grantees
  - Nominating
    - Proposed ARAW officers for at least a one-year term starting June 11, 2020
      - President: Rosemary Saber
      - Vice President: Jane Stankiewicz
      - Treasurer: Mary Ellis
      - Clerk: Gale Beaton
  - Outreach
    - Midspring “Thinking of you” cards
- 🔗 Other business to be brought before the board

**Announcements/Meetings** – *calendar to be posted on board website:*

**Topic: Strategic Plan Presentation for Approval (All)**

**Time: May 26, 2020 | 9:30 AM**

Join Zoom Meeting

<https://us02web.zoom.us/j/7323968193>

Meeting ID: 732 396 8193

**Meeting's date & time still to be determined:**

Beneficiary Task Force

Visiting Committee

Grants Committee



**HAPPY BIRTHDAY to GALE 6/6  
& HAPPY BELATED to Debbie on 5/5  
and Shannon 5/10**



**Association for the Relief of Aged Women**  
**Minutes of the Regular Monthly Meeting, March 12, 2020**

President Rosemary Saber called the meeting to order at 9:34 AM.

**Members in Attendance:** Bachman, Beaton, Beaulieu, Brooke, Doyle, LaFlamme, McKnight, Pinarreta, Saber. **Attended Remotely:** Ellis, Fox.  
Executive Director Clare Healy Foley and Office Administrator Jenny Costa also present.

**Members Absent:** Melo, O'Connell, Rothschild, Stankiewicz, Whipple.

**Report of Clerk:** The minutes of the February 13, 2020 meeting were approved as written. SO VOTED

**March Reflection:** Diane read a passage from *The Sage's Tao Te Ching: Ancient Advice for the Second Half of Life* by William Martin.

**Report of President:** President Saber reported:

1. Barbara Pearl has resigned from the board due to personal obligations. Rosemary acknowledged how valuable Barbara's perspective is and hopes that she will join again in the future.
2. At last week's executive committee meeting, the value of the committee's meetings was discussed. The committee felt that it remained a good way to form the agenda for board meetings and will continue to meet as needed.
3. As a reminder, the ARAW fiscal year runs from April 1<sup>st</sup> to March 31<sup>st</sup>. With this in mind, committee reports for the annual meeting are not due until May, however committee chairs can start putting their reports together now as the fiscal year is ending. A visual presentation will be created from these reports for the annual meeting.

**Report of Executive Director:** Executive Director Clare Healy Foley reported:

1. Community Partner Quarterly Review took place on February 20<sup>th</sup>. The presentation can be sent to any board member interested.
2. WCAP & ICC wrap up
  - a. Handout of one pager talking points
  - b. Retaining connections with all WCAP participants – letters sent
  - c. FLO outings will be advertised monthly instead of quarterly
  - d. First FLO outing to Providence Flower Show
3. Attended Age Friendly Steering Committee

- a. Census last done in 2010 – did not include incoming baby boomers
    - i. Huge push for elderly to be counted in this census
    - ii. Not an easy document – reinforce importance
  - b. Putting together housing guide (Currently 2-5 year wait in NB)
- 4. Met with Joanne Murray, new Executive Director of Women’s Fund, to explore future collaborations
- 5. Written Info Security Program (WISP)
  - a. Document dictates how info used – will email to board
- 6. Wamsutta Club
  - a. ARAW now members
  - b. Minimum monthly spending requirement– will send out schedule

**Report of Finance Committee:** Treasurer Doyle reported:

- 1. A motion was made to accept the February 2020 FINANCIALS as written. SO VOTED
- 2. Bank of America February statement
  - a. Down 1.2 million in a month
  - b. Reassurance call from BOA due to current COVID-19 global crisis
- 3. Budget for February included initial payment to Blackbaud
- 4. A motion was made to accept the proposed FY21 budget as written. SO VOTED

**Report of Visiting Committee:** Chair Bachman reported:

- 1. Will be scheduling a visiting committee meeting to brainstorm ideas to strengthen friendship
- 2. Pam brought up the challenge of visiting ladies during current COVID-19 pandemic
  - a. After discussion, it was decided to do phone visits until home visits would be safe
  - b. A one pager will be sent with updated instructions for a phone visit

**Visitor Reports:**

Reporting this month: Diane, Rosemary, Jo-Ann

Visiting in March: Ann, Jeannette, Gretchen, Pam

**Report of Beneficiary Committee:** Laflamme and Chair Beaulieu reported:

- 1. A motion was made to accept recommendations of the Beneficiary Committee as distributed. SO VOTED
  - a. O2 concentrator – on hold

- b. Gormley – stay with yellow cab for consistency
- 2. Task Force
  - a. Meeting April 7<sup>th</sup>
  - b. Will have recommendations for next board meeting
  - c. Talked about guidelines, policies and non-traditional situations

**Report of Governance Committee:** Chair Brooke reported:

- 1. Draft Strategic Plan completed
  - a. 5 overarching goals
  - b. 2 weeks to review – contact Debbie or Clare with feedback
  - c. Walk through at March 26<sup>th</sup> meeting
  - d. Plan is a guide – not set in stone

**Report of Grants Committee:** Clare reported for Chair Stankiewicz

- 1. FY21 grant checks going out this month
- 2. Next meeting April 6<sup>th</sup>

**Report of Nominating Committee:** Brooke reported:

- 1. A motion was made to accept Angela Natho as a new board member. SO VOTED
- 2. Susan will take over as nominating chair.

**Report of the Outreach Committee:** Chair O’Connell reported:

- 1. Appreciation for Valentine Cards
- 2. Meeting in April TBD

There being no further business, the meeting was adjourned at 10:50 am.

Recorded by,

Approved by,

Jenny Costa, Office Administrator

Gale Beaton, Clerk

Next Regular Monthly Meeting: April 9, 2020 at 9:30am  
Optional social time at 9:00 AM

ARAW | MONTHLY STATUS CHANGES & OTHER ACTIVITIES | APRIL 2020

Date:	Beneficiary	Outreach Worker	Action Taken
APR 2020			
4/1/20	Sally Chace	Sharon O'Malley	EM to SO: f/u to BM call – no food, refuses MOW; EDDF approved add'l ensure from WA
4/1/20	Marilyn Cournoyer	Ann Raymond	Bd check in f/u Food Bank – all recipients being called; distribution 4/14
4/2/20	Kathleen Foster	Carolyn FCOA	Called again to follow up on application; advised on hold until FCOA back up and running
4/2/20	Shirley Mendonca	Ann Raymond	STARZ dropped; request to pay; on hold
4/3/20	Evelyn Gardiner	Sharon O'Malley	REFERRAL from CNHC; passed along to Sharon
4/3/20	Beverly Field	Sharon O'Malley	Bd check in f/u surviving on cereal; Sharon connected looking into CES; EDDF approved \$ for food up to \$75
4/3/20	Julia Correia	GNBCHC	Called to connect with Pat; comfirt provided over phone; lots of COVID 19 questions
4/6/20	Lolita Dykes	GNBCHC	Call re: \$150 dental bill; will send in for payment from the approved \$500; add'l request if necessary in future
4/7/20	Maria DaVeiga	FCOA	BM unable to connect: will contact FCOA Pending
4/7/20	Viola Days	FCOA	BM unable to connect: will contact FCOA Pending
4/7/20	Polly Anna Nunes	DCOA	Received BCBS bill (recently passed away), alerted DCOA
4/7/20	Jane Sykes	Andrea Lemos	BM unable to connect: AL spoke with her yesterday and all is well
4/8/20	Eileen Medeiros	ACOA	EPERS not working; Pat M to f/u
4/9/20	Susan Perry	ACOA – Pat M	T/C she is fine; looks forward to return of social outings; inquiry for a friend re similar org in Fall River
4/9/20	Yvonne Silva	WCAP	T/C about future support; desire to drop SWH; food – em to SOM to f/u
4/14/20	Ruth Ferreira	FCOA	Mailed out BCBC check to Linda (daughter) for reimbursement
4/14/20	Eileen Hotte	FCOA	Bd check in f/u need briefs/personal care products Pending
4/14/20	Sandra Beaulac	NBCOA	Bd check in f/u Non-working number – new # rec'ed from Pat Foster
4/14/20	Cecile Begnoche	FCOA	Bd check in f/u access code needed?
4/15/20	Isabel Alves	FCOA	ST invoice rec'ed - to FCOA is she home? Do not renew
4/16/20	Mary Jane Parquette	NBCOA	Bd check in f/u: concerned about supp insurance email to PF
4/16/20	Lillian Freitas	Sharon O'Malley	Bd check in f/u concern about air purifier
4/17/20	Pauline Chase	FCOA	Daughter called will be mailing water bill to ARAW
4/17/20	Aurora Rollins	DCOA	Called very concerned about Care One bills etc. – em sent to DCOA to investigate
4/18/20	Priscilla Taylor	Sp Friend	<b>INACTIVE</b> – died 4/18/20
4/21/20		Marion COA	Karen Gregory called with inquiry about assistance for a Marion resident
4/21/20	Mildred Almeida	ACOA	EDDF joint med reimbursement – will send receipt; poss future ask referred to Pat M
4/22/20	Laura Herr	ACOA	Legal issue with property next door; referred to Pat M (SCCLS)
4/23/20	Cecilia Mattos	DCOA	Insurance bill inquiry & f/u on uncashed (reissued) holiday check; per Ellen pay appr'ed balance
4/24/20	Mildred Almeida	ACOA	EDDF Gaviscon – short term from WA
4/24/20	Mary Sharples	FCOA	BD check in f/u: food concerns; per AS niece was able to shop for her
4/24/20	Christine Rogerson	NBCOA	BD check-in f/u: not happy that ARAW did not approve last request
4/27/20	Donna Horne	WCAP	Question about taxes; Sharon f/u'ed up
4/27/20	Hilda Pine	FCOA	Question if ARAW would pay for a med insurance will not; f/u'ed up with Anne

\* in next month's report | EDDF = Executive Director Discretionary Fund | BM = Board Member | cc = credit card | as of 5/8/20

ARAW | MONTHLY STATUS CHANGES & OTHER ACTIVITIES | APRIL 2020

4/28/20	Anna Ramos	ALBA	REFERRAL: SWH/Self-referral – caregiver called re: bed; fwded to Sharon
4/29/20	Shirley Mendonca	DCOA	Bd check-in f/u: just out of hospital; ok for now; TY Susan for call
4/29/20	Mary Sharples	FCOA	Request to send most recent BCBS invoice
4/30/20	Sandy Spooner	ALBA	Called to check in with Sharon; passed along message
4/30/20	Sally Chase	ALBA	Bd check-in f/u: called Rosemary to let her no she needs a mask; fwded message on to Sharon





## ***Temporary ARAW OFFICE PROTOCOL*** **for the safety of our employees and authorized visitors**

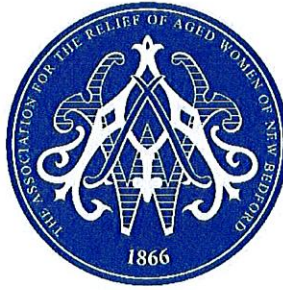
**In addition to the following protocols, we ask that you review CDC guidelines to best protect yourself and others in the office. As the current situation evolves, the ARAW will update the protocol, as necessary.**

**Thank you for your cooperation.**

- ④ If you have any sign of a cold, cough, sneeze, respiratory issue or any identified symptoms of COVID-19 or you have had contact with someone who has been diagnosed with COVID-19 or is suspected of having COVID-19, **do not come to the office**. Contact Clare immediately, we will make appropriate arrangements including the need to self-quarantine with the possibility of working from home. This policy will also apply if you travel out of state for an extended time.
- ④ You must have a mask with you when you come to the office. If you do not have one, one will be provided for you. Masks do not need to be worn when you are in your own office on your own. Masks must be worn in any public spaces – this includes the bathroom, the supply closet, the mailbox and the copier – or if you share a space with anyone. If you leave the building, you are expected to be wearing a mask.
- ④ Upon entering the office, please wash/disinfect your hands prior to touching anything. A bottle of hand sanitizer is available on the table directly to your left upon entering the front door and on the table to your right if entering through the back door. Another bottle is available on the table next to the copier, should you be entering from the stairs. Please continue to wash and disinfect your hands on a regular basis throughout the workday.
- ④ Each day, please complete the Daily Checklist. This is so important for your own continued health but also for the health of your families, our beneficiaries as well as your colleagues and their families.
- ④ Only pre-approved visitors, who are here to conduct ARAW business, will be allowed to enter the ARAW office. The front door will remain locked. A sign stating this policy will be posted. Any pre-approved visitor will be expected to follow all stated office protocols, including the completion of a checklist.
- ④ The continued practice of social distancing is paramount. Please minimize the time spent in an office – or any space – with another person.
- ④ Any packages which are delivered to the ARAW office should left directly outside of the front door in the vestibule. They should then be sprayed down by Lysol or wiped down with sanitizing wipes.
- ④ Professional cleaning services are currently on hold. You are expected to keep your individual office cleaned and disinfected. Follow the guidelines, wiping down each day as needed. Cleaning supplies will be provided (to the best of our ability based on availability)

***“not alms alone, but a friend”***

revised 5/8/20



## ARAW Employee & Authorized Visitor | Daily Checklist

Every day, prior to starting your workday as an ARAW employee or upon entry as an authorized visitor here to conduct ARAW business, we ask that you self-certify the following:

Please initial to confirm	
	I have reviewed the current ARAW office protocols and commit to following these guidelines which have been set forth to protect myself, my colleagues, our beneficiaries and our families.
	I currently have NO sign of fever nor a measured temperature above 100 degrees.
	I currently have NO cough.
	I have NOT had trouble breathing within the last 24 hours.
	I currently have no signs of symptoms related to COVID-19 including, but not limited to, fever, chills, muscle pain, headache, sore throat or recent loss of taste/smell.
	I have had NO close contact with an individual diagnosed with COVID-19, someone living in the same household with someone diagnosed with COVID-19 or someone who has been around someone diagnosed with COVID-19.
	I have NOT been asked to self-isolate or self-quarantine by my doctor or any other health official.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Rec'ed: \_\_\_\_\_

*"not alms alone, but a friend"*

revised 5/8/20

**April 2020 | ARAW Financial Report**

	<b>FY21 Budget</b>	<b>FY21 Actual</b>	<b>APR</b>	<b>Actual</b>	<b>NOTES</b>
<b>Grants</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	
<b>Direct Support*</b>	<b>\$500,000</b>	<b>\$17,683.62</b>	<b>\$41,667</b>	<b>\$17,683.62</b>	No new support/requests
<b>Friendship Program</b>	<b>\$20,000</b>	<b>\$0.00</b>	<b>\$1,667</b>	<b>\$0.00</b>	On hold due to C-19
<b>Administration</b>	<b>\$37,109</b>	<b>\$951.60</b>	<b>\$3,092</b>	<b>\$951.60</b>	
<b>Accounting</b>	<b>\$25,000</b>	<b>\$0.00</b>	<b>\$2,083</b>	<b>\$0.00</b>	Did not rec a bill this month
<b>Rent</b>	<b>\$17,500</b>	<b>\$1,185.00</b>	<b>\$1,458</b>	<b>\$1,185.00</b>	
<b>Utilities</b>	<b>\$5,500</b>	<b>\$192.09</b>	<b>\$458</b>	<b>\$192.09</b>	Not in office
<b>Legal/Professional Fees</b>	<b>\$5,000</b>	<b>\$0.00</b>	<b>\$417</b>	<b>\$0.00</b>	
<b>Outreach/Comm Engage</b>	<b>\$2,000</b>	<b>\$260.00</b>	<b>\$167</b>	<b>\$260.00</b>	Wamsutta only
<b>US Trust Fees</b>	<b>\$93,000</b>	<b>\$7,908.40</b>	<b>\$7,750</b>	<b>\$7,908.40</b>	
<b>Federal Taxes</b>	<b>\$25,000</b>	<b>\$0.00</b>	<b>\$2,083</b>	<b>\$0.00</b>	
<b>Staffing Costs</b>	<b>\$248,966</b>	<b>\$14,098.10</b>	<b>\$20,747</b>	<b>\$14,098.10</b>	Sharon's salary coming out of ICC leftovers
<b>TOTAL</b>	<b>\$979,075</b>	<b>\$42,278.81</b>	<b>\$81,590</b>	<b>\$42,278.81</b>	

<b>APRIL 2020   Direct Support Elements</b>			
<b>Reoccurring</b>	<b>\$\$</b>	<b>Gifts</b>	<b>\$\$</b>
Health Insurance	\$7,355.48	Holiday Gifts	\$0.00
Social Day	\$70.00	Social Worker	\$0.00
Personal Care	\$961.75	Dentures	\$0.00
Nutrition	\$529.72	Hearing Aids	\$0.00
Cable/Phone/Internet	\$4,000.20	Car Bills	\$0.00
EPERS	\$1,831.10	Sandra Fogg	\$0.00
Rent	\$710.00	Home Payments	\$538.00
Transportation	\$501.00	Health Bills	\$164.75
Gift Cards	\$170.00	Credit Card	\$0.00
Other reoccurring	\$301.86	EDDF	\$549.76
<b>TOTAL</b>	<b>\$16,431.11</b>	Other gifts	\$0.00
		<b>TOTAL</b>	<b>\$1,252.51</b>

4:25 PM

**ASSOCIATION FOR THE RELIEF OF AGED WOMEN  
04/1/20 - 3/31/21 BUDGET**

05/06/20

Accrual Basis

April 2020

	<u>Apr 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Apr 20</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
<b>Expense</b>							
03.1 DIRECT SUPPORT	17,683.62	41,666.66	-23,983.04	17,683.62	41,666.66	-23,983.04	500,000.00
08 ADMINISTRATION	951.60	3,092.42	-2,140.82	951.60	3,092.42	-2,140.82	37,109.00
09 ACCOUNTING	0.00	2,083.34	-2,083.34	0.00	2,083.34	-2,083.34	25,000.00
10 STAFFING COSTS	14,098.10	20,747.17	-6,649.07	14,098.10	20,747.17	-6,649.07	248,966.00
11 RENT	1,185.00	1,458.34	-273.34	1,185.00	1,458.34	-273.34	17,500.00
12 UTILITIES	192.09	458.33	-266.24	192.09	458.33	-266.24	5,500.00
14 US TRUST FEES	7,908.40	7,750.00	158.40	7,908.40	7,750.00	158.40	93,000.00
15 FEDERAL TAXES	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00
17 OUTREACH/COMM ENGAGE	260.00	166.66	93.34	260.00	166.66	93.34	2,000.00
18 LEGAL FEES/PROFESSIONAL	0.00	416.67	-416.67	0.00	416.67	-416.67	5,000.00
21 FRIENDSHIP PROGRAM	0.00	1,666.67	-1,666.67	0.00	1,666.67	-1,666.67	20,000.00
<b>Total Expense</b>	<u>42,278.81</u>	<u>79,506.26</u>	<u>-37,227.45</u>	<u>42,278.81</u>	<u>79,506.26</u>	<u>-37,227.45</u>	<u>979,075.00</u>
<b>Net Income</b>	<u><b>-42,278.81</b></u>	<u><b>-79,506.26</b></u>	<u><b>37,227.45</b></u>	<u><b>-42,278.81</b></u>	<u><b>-79,506.26</b></u>	<u><b>37,227.45</b></u>	<u><b>-979,075.00</b></u>

**ASSOCIATION FOR THE RELIEF OF AGED WOMEN**  
**MONTHLY ACTIVITY**  
 April 2020

	Apr 20
Income	
INVESTMENT INCOME	70,000.00
Total Income	70,000.00
Gross Profit	70,000.00
Expense	
03.1 DIRECT SUPPORT	
REOCCURING	
HEALTH INSURANCE	
CHRISTY, MARIA - HEALTH INS	277.26
SIMARD, AGNES - HEALTH INS	625.68
GREENWOOD, DOROTHY - HEALTH ...	625.68
SIMPKIN, CAROL - HEALTH INS	209.21
CARRIERO, DOROTHY - HEALTH INS	209.21
ST. OURS, BEATRICE - HEALTH INS	209.21
LOURENCO, ALICE - HEALTH INS	209.21
MOORE, CAROLYN - HEALTH INS	209.21
VINCENT, KATHLEEN - HEALTH INS	209.21
GAGNON, ALYCE - HEALTH INS	209.21
MEDEIROS, EILEEN - HEALTH INS	133.20
RIOUX, LORRAINE - HEALTH INS	209.21
ROLLINS, AURORA - HEALTH INS	85.20
REZENDES, DORIS - HEALTH INS	209.21
BIZARRO, LUCILLE - RX INS	24.80
AUGER, SUSANNE - HEALTH INS	129.00
DYKES, LOLITA - HEALTH INS	633.03
ELEUTERIO, SOFIA - HEALTH INS	418.42
LEMERE, ROCHELLE - HEALTH INS	423.32
FRAGATA, MARIA - HEALTH INS	418.42
BLAIS, LINDA - HEALTH INS	418.42
CORY, FRANCES - HEALTH INS	423.32
SOUSA, DIANNA - HEALTH INS	418.42
OLIVEIRA, ALICE - HEALTH INS	418.42
Total HEALTH INSURANCE	7,355.48
SOCIAL DAY	
INGHAM, LINDA - SOCIAL DAY	70.00
Total SOCIAL DAY	70.00
PERSONAL CARE	
ALEXANDER, CLAUDETTE - RX	79.64
RAPOZA, EVELYN - PERS CARE	64.15
BELANGER, ELIZABETH - OTC	87.11
SOUSA, RAE - PERS CARE	72.95
ROBILLARD, RITA - PERS CARE	94.14
FIELDS, BEVERLY - PERS CARE	169.08
BIZARRO, LUCILLE - OTC	21.69
OLIVEIRA, ALICE - PERS CARE	107.73
CARDOZA, LAURINDA - PERS CARE	208.26
MORIN, JACQUELINE - PERS CARE	57.00
Total PERSONAL CARE	961.75
NUTRITION	
DACOSTA, MARIA - NUTRITION	143.28
GOMES, VIRGINIA - NUTRITION	43.44
ROBILLARD, RITA - NUTRITION	108.60
CABRAL, MARIA - NUTRITION	72.40
CHACE, SALLY - NUTRITION	162.00
Total NUTRITION	529.72

3:27 PM

05/06/20

Accrual Basis

**ASSOCIATION FOR THE RELIEF OF AGED WOMEN**  
**MONTHLY ACTIVITY**  
 April 2020

	Apr 20
<b>CABLE/PHONE/INTERNET</b>	
MENDONCA, SHIRLEY - CAB/PHO/INT	235.08
LADA, ROSALIE - CABLE	216.22
ANDRADE, JOSEPHINE - CABLE	31.77
MOTA, LINA - CABLE	58.31
DECOSTA, CYNTHIA - CAB/PHO/INT	134.47
RODERIQUES, BERNADETTE CA/PH/...	206.00
CROWLEY, ALICE - CAB/PHO/INT	126.45
MATTOS, CECILIA - CABLE	146.80
VIEIRA, GERMAINE - CABLE	95.97
FAHEY, DORIS - CABLE	29.20
ROCHA, MARGARET - CABLE/PHONE	95.51
DUCHESNEAU, JOANNE - PHONE	31.64
BEAUBIAN, JOAN - CAB/PHO/INT	147.27
BIZARRO, LUCILLE - CABLE	26.77
LIMA, MARY - CABLE/PHONE	155.79
LIVESLEY, VIRGINIA - CAB/PHO/IN	226.87
RODERICK, ANITA - CAB/PHO/INT	210.77
DUCHESNEAU - CABLE	26.77
VENTURA, NATALINA - CAB/PHO/INT	173.78
MATTOS, CECILIA - PHONE	31.60
LOPES, CRISPINA - PHONE	31.60
HARNOIS, IRENE - PHONE	40.77
O'CONNOR, SHIRLEY - CABLE/PHONE	125.57
DEANDRADE, JUNE - CAB/PHO/INT	170.73
BRIGHTMAN, PAULINE - CABLE/INT	124.08
BENOIT, PAULINE - CAB/PHO/INT	198.72
ALMEIDA, MILDRED - CABLE/INT	134.46
MONTEITH, JUDITH - CAB/PHO/INT	135.44
DRAYTON, GAIL - CAB/PHO/INT	239.38
LOPES, CRISPINA - CABLE	26.77
COSTA, MARIA - CABLE/PHONE	119.40
PINE, HILDA - CABLE	117.77
GOMES, AMELIA - CABLE/PHONE	75.49
COSTA, PEGGY - PHONE	52.98
<b>Total CABLE/PHONE/INTERNET</b>	<b>4,000.20</b>
<b>EPERS</b>	
ST. OURS, BEATRICE - EPERS	29.95
MONTEITH, JUDITH - EPERS	41.95
WHEELOCK, THELMA - EPERS	51.95
SNOW, AURACELIA - EPERS	51.95
SNOW, LUCINDA - EPERS	51.95
SHEA, JOAN - EPERS	51.95
ROSE, BERNICE - EPERS	51.95
RIOUX, LORRAINE - EPERS	51.95
REZENDES, DORIS - EPERS	51.95
RAPOZA, EVELYN - EPERS	51.95
POPE, DOROTHY - EPERS	51.95
PINE, HILDA - EPERS	51.95
PINARD, IRENE - EPERS	51.95
PACHECO, LILLIAN - EPERS	51.95
MORIN, JACQUELINE - EPERS	51.95
MINDLE, MURIEL - EPERS	51.95
LIVESLEY, VIRGINIA - EPERS	51.95
LIBERATORE, GERTRUDE - EPERS	51.95
HULTGREN, MARY - EPERS	51.95
GUBA, ELENA - EPERS	51.95
GREENWOOD, DOROTHY - EPERS	51.95
GALLEY, MARGARET - EPERS	51.95
FLETCHER, SALLY - EPERS	51.95
FERREIRA, RUTH - EPERS	51.95
DAROSA, PRISCILLA - EPERS	51.95
COSTA, MARIA - EPERS	51.95
CHACE, SALLY - EPERS	51.95

**ASSOCIATION FOR THE RELIEF OF AGED WOMEN**  
**MONTHLY ACTIVITY**  
 April 2020

	Apr 20
CARREIRO, DOROTHY - EPERS	51.95
BIZARRO, LUCILLE - EPERS	51.95
BEGNOCHE, CECILE - EPERS	51.95
ALEXANDER, CLAUDETTE - EPERS	51.95
MEDEIROS, EILEEN - EPERS	39.95
PEREIRA, BARBARA - EPERS	39.95
VIEIRA, GERMAINE - EPERS	29.95
OLIVEIRA, ALICE - EPERS	29.95
CUNHA, DOROTHY - EPERS	29.95
YOUSIF, THERESA - EPERS	51.95
DAYS, VIOLA - EPERS	30.95
<b>Total EPERS</b>	<b>1,831.10</b>
<b>RENT</b>	
CHACE, SALLY - RENT	260.00
CABRAL, MARIA - RENT	200.00
CORREIA, MARIA LUISA - RENT	250.00
<b>Total RENT</b>	<b>710.00</b>
<b>TRANSPORTATION</b>	
ANTUNES, JOANA - CHARLIE	20.00
OKPAPA, PRISCILLA - CHARLIE	0.00
LOPES, CRISPINA - CHARLIE	28.00
HUEZO, SONIA - CHARLIE	28.00
JONES, BETTY - DEMAND	25.00
GOMES, EMILY - DEMAND	50.00
TUITE, JANICE - DEMAND	0.00
SOUSA, RAE - DEMAND	25.00
MORRISON, HELEN - DEMAND	0.00
MCNAMARA, THERESA - DEMAND	25.00
LYONNAIS, JEAN MARIE - DEMAND	50.00
BORGES, JEANNE - DEMAND	25.00
BELANGER, ELIZABETH - DEMAND	25.00
BARBOSA, ATANAZIA - DEMAND	150.00
ALMEIDA, MILDRED - DEMAND	0.00
CHYTRUS, LESLIE - DEMAND	50.00
<b>Total TRANSPORTATION</b>	<b>501.00</b>
<b>GIFT CARDS</b>	
FREITAS, LILLIAN - GIFT CARD	80.00
HUEZO, SONIA - GIFT CARD	40.00
SAMPSON, JANET - GIFT CARD	50.00
<b>Total GIFT CARDS</b>	<b>170.00</b>
<b>OTHER REOCCURING</b>	
ANDRADE, JOSEPHINE - ELECTRIC	35.78
MATTOS, CECILIA - GAS	154.08
MATTOS, CECILIA - ELECTRIC	72.00
GREENWOOD, DOROTHY - LAUNDRY	30.00
SILVA, MARY THERESA - LAUNDRY	10.00
<b>Total OTHER REOCCURING</b>	<b>301.86</b>
<b>Total REOCCURING</b>	<b>16,431.11</b>
<b>GIFTS</b>	
<b>DFED</b>	
MEDEIROS, EILEEN - PERS CARE	53.56
ALMEIDA, MILDRED - PERS CARE	43.08
RIOUX, LORRAINE, PERS CARE	408.78
CHACE, SALLY - NUTRITION	44.34
<b>Total DFED</b>	<b>549.76</b>

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Accrual Basis

**ASSOCIATION FOR THE RELIEF OF AGED WOMEN**  
**MONTHLY ACTIVITY**  
April 2020

	<u>Apr 20</u>
HOME PAYMENTS	
MATTOS, CECILIA - HOI	538.00
Total HOME PAYMENTS	538.00
HEALTH BILLS	
DYKES, LOLITA - DENTAL	150.00
ALMEIDA, MILDRED - RX	14.75
Total HEALTH BILLS	164.75
Total GIFTS	1,252.51
Total 03.1 DIRECT SUPPORT	17,683.62
08 ADMINISTRATION	
OFFICE SETUP	270.00
WATER	14.94
COMPUTER SOFTWARE	4.08
COPIER	367.38
COPIER MTHLY SERVICE AGREEMENT	108.00
PAYROLL SERVICE FEES	187.20
Total 08 ADMINISTRATION	951.60
10 STAFFING COSTS	
HEALTH INSURANCE	371.90
OFFICE ADMINISTRATOR POSITION	
PAYROLL TAXES	269.28
WAGES	3,520.00
Total OFFICE ADMINISTRATOR POSITION	3,789.28
EXECUTIVE DIRECTOR POSITION	
PAYROLL TAXES	706.14
SALARY	9,230.78
Total EXECUTIVE DIRECTOR POSITION	9,936.92
Total 10 STAFFING COSTS	14,098.10
11 RENT	1,185.00
12 UTILITIES	
ELECTRIC	47.87
GAS	57.88
TELEPHONE	86.34
Total 12 UTILITIES	192.09
14 US TRUST FEES	7,908.40
17 OUTREACH/COMM ENGAGE	
WAMSUTTA CLUB	260.00
Total 17 OUTREACH/COMM ENGAGE	260.00
Total Expense	42,278.81
Net Income	<u>27,721.19</u>