

**Association for the Relief of Aged Women
Minutes of the Regular Monthly Meeting, July 8, 2021**

Reflective Moment: Rosemary Saber shared:

“Getting old is not for sissies,” Bette Davis said in her old age. In addition to all the damage that age does to body and mind, there are the painful ironies that experience brings to the soul.

President Rosemary Saber called the meeting to order at 9:34 AM.

A motion was made to authorize the Office Administrator to take meeting minutes for review, approval and distribution by the President. **SO VOTED**

Members in Attendance: Bachman, Beaulieu, Brooke, Doyle, Ellis, LaFlamme, Mayall, McKnight, Melo (Via Zoom), O’Connell, Saber, Stankiewicz.

Executive Director Clare Healy Foley and Office Administrator Jenny Costa also present.

Members absent: Beaton, deSa, Natho.

Report of President: President Saber reported:

1. The minutes of the June 10, 2021 board meeting were approved with a change to strike line about a Doodle being sent for the Board Retreat date. **SO VOTED**
2. The minutes of the June 10, 2021 executive session were approved as written. **SO VOTED**
3. Board retreat will be held August 26th at the New Bedford Country Club
4. Thank you to everyone for completing the board survey
5. Gale’s surgery went well – all wishing her the best

Report of Executive Director: Executive Director Clare Healy Foley reported:

1. FLO newsletter and ALBA/BA reports
 - a. Meet Me at the Market - July 15th
 - i. Walk thru Healthy Incentives Program (HIP)
 - ii. Encourage your board buddies to attend
 - b. Ice cream gift cards were a big hit
 - c. Riccardi’s luncheon - July 20th – opportunity for board members to lunch with beneficiaries
 - d. Continuing to receive new referrals from multiple sources
2. South Coastal Counties Legal Services (SCCLS)
 - a. 7/15 organizational info session postponed
 - b. ARAW invitee list ready, waiting for SCCLS list
3. In person committee meetings
 - a. Wamsutta Club available Wednesday – Friday
 - b. In office available Monday & Tuesday – 6 person max (Can do hybrid)
 - c. Once construction complete – can use Burke & Lamb conference room
4. Thank you cards received by beneficiaries
 - a. Have been scanning and posting to Board website
 - b. Will begin bringing to board meetings again

5. Activity sheet – no questions, acknowledged large volume of work being done
6. Beneficiary highlight
 - a. Carolyn Moore
 - i. Needed help finishing USDA grant
 1. Nearly done – needed a couple of estimates
 - ii. ARAW reached out to Sandra Cambra for assistance
 1. Anticipated 1-2 visits
 2. No parameters beyond finish application
 - iii. Carolyn hospitalized – Sandra met with contractors
 - iv. Bill ended up over EDDF limit
 1. Teaching moment
 - a. Specific financial parameters will be given to social worker by Clare
 - b. If more needed, Sandra will go to Clare for approval
 - v. House not safe for repairs – Sandra reported to protective services
7. ARAW insurance plan offered
 - a. Recently came to light that not accepted at Boston hospitals
 - b. Clare to look for new plan – if none suitable, plan will be canceled

Report of Finance Committee: Treasurer Ellis reported:

1. June financials not finalized – will bring to August board meeting
 - a. IAC unspent funds returned \$6,621
 - b. Direct support over budget for the month (finally!) – still under YTD

Report of Visiting Committee: Chair Bachman reported:

1. Met June 29th
 - a. Many of the new board members are on committee – gives fresh perspective
2. In person visiting
 - a. Not required – at board member’s discretion
 - b. If desired, call office first to walk thru process each time
 - i. Office needs vaccination info and protocols must be followed
3. FLO luncheons – opportunity to meet beneficiary outside of home
4. Visit notes
 - a. Notes section in Word document expands automatically
 - b. Updated report forms to be sent by office quarterly
 - c. Board members to submit forms at least every six months
 - i. Current reports due July 31st
5. Birthday card program
 - a. Formerly done by outreach committee member, most recently Roseanne
 - b. Now each board member will send to their own beneficiary list
 - i. Cards, script and lists provided
 - ii. Upcoming birthdays will be part of board packet each month
 - iii. Office to send to unassigned beneficiaries
6. Sign up for board meeting reporting (At least one time per year)

7. Visiting reports
 - a. Shannon Bachman reported on Susan Perry
 - b. Jo-Ann Beaulieu reported on Alice Bissonnette, Dorothy Greenwood (In person visit) and Connie Mayer
 - c. Next month – Diane Laflamme

Report of Beneficiary Committee: Chair Laflamme reported:

1. A motion was made to accept recommendations from the Beneficiary Committee as distributed. SO VOTED
 - i. 9 requests, 4 new, 8 updates
 - ii. One request denied, One update placed on hold
 - iii. Recognition of complexities around social day requests
 - iv. Fairhaven COA transportation
 1. Used to be part of grant
 2. List of beneficiaries for medical transportation
2. New Beneficiary Highlight
 - a. Maria Miguel
 - i. Lives with daughter and daughter’s boyfriend
 - ii. Social day has been very beneficial
 - iii. Grant for social day ending soon
 - iv. Approved for 3 months
3. A motion was made to recognize the philosophy and guiding principles developed by the Beneficiary Task Force, to inform decisions made by the Beneficiary Committee and Board, supersedes previous policies and guidelines. SO VOTED

Report of Governance Committee: Chair Brooke reported:

1. ByLaws with legal for review
2. A motion was made to accept the Executive Committee description, as distributed. SO VOTED

Report of Grants Committee: Chair Stankiewicz reported:

1. Meeting on 7/22/21 – will review community partner 1st quarter reports and FY23 RFP parameters and timeline

Report of Legacy Committee: Chair O’Connell reported:

1. Will reach out to Dartmouth Historical and Arts Society re: archiving documents
2. Olivia will connect with Sonya at UMass Dartmouth
3. Jo-Ann volunteered to go thru boxes in storage at office
4. Roseanne will contact Mark Proknik and Michael Lapides at the Whaling Museum
5. Clare to get more info on “Lighting the Way”

Report of Personnel Committee: Chair McKnight reported:

1. A motion was made to amend current sick leave policy to be in “full compliance” with the Massachusetts Sick Leave Law and to articulate the policy in hours not days. SO VOTED

The meeting was adjourned at 10:56 am.

Recorded by Jenny Costa, Office Administrator